

## Vendors

### (Process for applying to vendor your services at Cherry Island Events)

1. Please contact the Director of the event. They will send to you a packet of information & Application/Agreement form.
2. Once a director has given you approval to vendor at their event, they will send your packet to District VI for approval.
3. Once District VI is able to verify that the requested vendor(s) meet all of our requirements, we will provide a list of the approved vendors to our Complex site manager, informing him that **ONLY** the pre-approved vendors will be permitted to sell or distribute their products during the event. Your approved Application/Agreement will be sent back to the tournament/event director.
3. It is the director's responsibility to make certain they have discussed exactly what each vendor is allowed to vendor & where they are to set up. If there is a problem with two vendors selling the same item it is the director's responsibility to resolve the problem. Request a Cherry Island map indicating your set up area from the director.
4. If we have had a particular problem with a vendor we reserve the right to deny their application & will notify the director & vendor of the denial.
5. Each Vendor has a fee of \$100.00 per day. This is above & beyond the percentage of profits the director of the tournament may be requesting. In the past Cherry Island has invoiced the vendors. Starting Jan. 1, 2007 the bill for the vendors will be part of the tournament directors invoice for the event. The director will bill the vendor directly for the Cherry Island fees & whatever percentage they have discussed with you. The vendor fee that Cherry Island charges helps off set the expense Cherry Island has for end of the tournament garbage removal.

Thank you,  
Mark Lloret  
916-752-2679 Cell  
cherryislandco@gmail.com

## CHERRY ISLAND SOCCER COMPLEX VENDOR

As part of your vendor application packet, you will need to complete and return the Cherry Island Complex Application/Agreement and the Vendor Application Agreement forms (if applicable). After speaking with Sacramento County Risk Manager it has become apparent to us that we must be more proactive in ensuring that we effectively manage the Complex and the risks that inherently go along with the management of a facility the size of Cherry Island, including all activities that take place on the Complex during any scheduled soccer games & events.

We want to make sure that you, as vendors of the Complex, understand your responsibilities. In an effort to make it very clear to all concerned, the host of the event must disclose any and all vendors who will be participating in your event (that includes groups/teams from within your own league if they are selling or distributing any items on the premises). Each vendor will have to provide proof of Insurance as well as naming C.Y.S.A., Sacramento County and Cherry Island Soccer Complex as an additional insured. (CYSA affiliated leagues & teams are already covered by our Insurance). Once we are able to verify that the requested vendor(s) meet all of our requirements, we will provide a list of the approved vendors to our Complex site manager, informing him that **ONLY** the pre-approved vendors will be permitted to sell or distribute their products during the event. As has always been the case, vendors, including your teams doing fund raisers, will need to obtain any of the necessary licenses, permits, and authorizations. What that specifically means is anyone selling merchandise, food or beverages may be required to obtain a Seller's Permit from the State Board of Equalization.

Vendors who have existing businesses will already have a seller's permit but because a separate permit is required for each location at which the business operates, the BOE issues temporary permits for anyone making sales of a temporary nature (which is probably the category teams doing fundraisers could fall under) and/or making sales temporarily at an alternate location (for example, if you have a vendor who does business from a store or from their home, but then also plans to sell merchandise at your event). Businesses also need to check with BOE as to whether they are required to file the Local Tax Allocation for Temporary Sales Locations form.

Additionally, we must remind you that anyone selling food or beverages on the premises is responsible for checking with the Sacramento County Department of health as to the all of the requirements regarding a permit for food sales.

It continues to be the responsibility of each vendor to obtain any and all required licenses and permits, but as the lessee, we also recognize that it is in our best interest to notify you of these requirements for "doing business" on the premises of the complex. For the protection of the Association, we are going to be ensuring that the rules are followed. It is the responsibility of the organization renting the complex to ensure that all participants in their event comply fully with the rules and requirements as set forth.

In addition to the Cherry Island Complex applications for the renters and for vendors, I have also included copies of paperwork that you may find useful in dealing with vendors, teams or any other group who wish to sell or distribute items at your event.

Thank you in advance for your cooperation

At your service,  
Mark Lloret  
District VI/Cherry Island Soccer Complex

# Indemnification and Insurance Requirements for Users of Cherry Island Soccer Complex

Cherry Island Soccer Complex is managed and operated for Sacramento County by California Youth Soccer Association, Inc., a California non-profit corporation doing business as CYSA, District VI. If your organization is a league, team, or program of California Youth Soccer Association, Inc., or if the event is officially sanctioned by CYSA, you are covered by CYSA insurance and no further documentation is necessary.

## Organizations

If your organization does not belong to California Youth Soccer Association, Inc., then the terms of our operating agreement with the County of Sacramento require that you indemnify, hold California Youth Soccer Association, C.Y.S.A .Cherry Island Soccer Complex and Sacramento County harmless and supply a certificate of insurance having the below characteristics:

## Indemnification

Users of Cherry Island Soccer Complex and/or vendors shall defend, indemnify and hold harmless California Youth Soccer Association, C.Y.S.A , Cherry Island Soccer Complex, County of Sacramento, County's Board of Supervisors, officers, directors, agents, employees and volunteers from and against any and all demands, claims, actions, losses, liabilities, damages, and costs, including payment of reasonable attorneys' fees, arising out of or resulting from this Use Agreement, except and in proportion to the extent caused by the negligence or willful misconduct of CYSA / District 6 and/or County of Sacramento, officers, directors, employees, agents, volunteers or County's Board of Supervisors.

## Certificates of Insurance for General Liability and Additional Insured Endorsements

1. The insurance carrier must at least be rated "A-" by AM Best.
2. The name of the insured must be the same as the organization using the Complex.
3. The current policy dates must encompass the dates you plan to use the Complex.
4. The certificate must state clearly that "Participant Liability" is included or indicate that form CG-2101 Exclusion – Athletic or Sports Participants or its equivalent is not a part of the Commercial General Liability coverage part.
5. The certificate must include each of the following as "additional insured's":

California Youth Soccer Association, Inc.	Cherry Island Soccer Complex	County of Sacramento
1040 Serpentine Lane Suite #201	2429 U St.	Department of Parks and Recreation
Pleasanton, Ca. 94566	Elverta , Ca. 95626	3711 Branch Center Rd
Fax- 925-426-9473	916-726-0379	Sacramento, Ca. 95827
Email: <a href="mailto:cysaoffice@aol.com">cysaoffice@aol.com</a>		916-875-6961

6. Because certificates are for information purposes only, **an Additional Insured endorsement form CG-2026, Designated Person or Organization** or its equivalent naming the additional insured's, must be attached to the certificate.

7. The general liability coverage must be equal to or better than:

General Aggregate -	\$2,000,000
Products Aggregate -	\$2,000,000
Personal & Adv Injury -	\$1,000,000
Each Occurrence -	\$1,000,000
Fire Damage -	\$ 50,000
Med Exp -	\$ 5,000

**Vendor /User Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**PLEASE email to [cherryislandco@gmail.com](mailto:cherryislandco@gmail.com) Cell 916-752-2679 Or mail to Mark Lloret CYSA DVI Cherry Island 8181 Drais Way elk Grove, Ca. 95624**

# **CHERRY ISLAND SOCCER COMPLEX**

## **California Youth Soccer Association – District VI Introduction**

The Cherry Island Soccer Complex is located at the corner of 28th and U streets in Elverta. There are 16 acres dedicated to 10 soccer fields, 12 acres dedicated to wetland area, & 26 acres of park like setting winding around the ten soccer fields. A concession/storage building with rest rooms, two covered picnic areas, & three BBQ's. Volunteers from California Youth Soccer Association - District VI, currently operates the facility so it is necessary that all who use it help to maintain it in the best possible condition.

**Cherry Island  
Soccer Complex  
2429 U. St.  
Elverta, Ca.  
95626**

**Parking Fees: \$6 per vehicle per day at all events using four or more fields.**

These fees are collected and administered by Cherry Island and used for the improvement of the facilities.

### **Cherry Island Soccer Complex Rules and Regulations**

1. In addition to the following rules, all California Youth Soccer Association sanctioned tournaments/events must conform to the rules as indicated in the C.Y.S.A. Tournament manual.

**2. NO ALCOHOL, CONTROLLED SUBSTANCES OR PETS/ANIMALS ARE ALLOWED ON THE FACILITY GROUNDS AT ANY TIME. USE OF TOBACCO PRODUCTS IS PERMITTED ONLY IN THE PAVED PARKING AREAS AND NEVER WITHIN 25YDS. OF YOUTH ACTIVITIES.**

3. Groups or organizations using the facility are responsible for compliance with all appropriate State, County & Local laws, ordinances, and regulations, including fire regulations, Health and Safety Code requirements and Use Permits.

4. The Tournament/Event Director must assign a parking monitor to ensure the Tournament/Event Officials and Referee parking area is utilized by authorized individuals only.

5. The Tournament/Event Director must ensure the general integrity, order and well being of the Tournament/Event participants and complex grounds.

6. No firearms, air rifles, BB guns, spring guns, bow and arrows, slings or any other form of weapon dangerous to human safety are allowed on the facility grounds at any time.

7. District VI reserves the right to cancel a Tournament/Event at any time due to inclement weather or any other condition deemed detrimental to the facility or youth soccer. District VI reserves the right to postpone the start of any games due to frost.

8. District VI reserves the right to assign fields for all Tournaments/Events and/or to assign non-contracted fields to other groups to ensure the full usage of the facility.

9. It is prohibited for any person to engage in boisterous, threatening, abusive, insulting, indecent or profane language or to engage in any disorderly conduct or behavior leading to a breach of the public peace and enjoyment of the facility. District VI reserves the right to remove, or have removed, any person(s) due to abusive conduct or a non-cooperative attitude.

10. Only persons authorized by District VI shall sell, vend, peddle, or distribute any merchandise or property whatsoever, or sell tickets or solicit contributions for political, religious or other purposes within the boundaries of the facility. Any items sold or distributed on the premises must be pre-approved by District VI and are subject to the terms of the Cherry Island Soccer Complex agreement policies.

**Vendor/User Signature \_\_\_\_\_ Date \_\_\_\_\_**

11. No person or group shall attach to the facility any materials, devices or equipment for the purpose of advertising or decorating that facility or for any other purpose without first having obtained permission from District VI. The cost to remove any such items will be charged to the person or group.

12. No person or group shall store, leave or otherwise allow remaining at the facility, any materials, supplies, equipment or other physical accessories without the permission of District VI. The cost to remove any such items will be charged to the person or group.
13. Cherry Island collects a daily parking fee of \$6 per vehicle with return privileges, during all events that use four or more fields or as needed. These fees are used to maintain the fields and provide approximately one-third of our budget. Please be patient with our volunteers
14. Diagonal parking is permitted on U Street east of the main entrance. No Parking is permitted west of the main entrance on U St. Parking of motor homes is permitted only on 28th St. If you're planning to come to the tournament & stay in your Motor Home, please call ahead, SCOTT HEMBREE @ 916-256-9328, Cell, & we can usually make arrangements for you to stay at the complex. **We do not have any hook ups or waste station.**
15. A RV site close to Cherry Island Soccer Complex is at Cal Expo. They have full hook ups with 30amp for around \$26 or 50amp for \$28 a night. Cal Expo RV Park 1600 Exposition Blvd Sacramento - 95815 916-263-3187 916-263-3250 (fax)
16. Parking on the grass inside the Complex is permitted only at the discretion of the Site Manager.
17. For your own safety and the consideration of our neighbors, please stay away from the creek and off the golf course.
18. The North side of the complex, complex side of the creek, is an equestrian trail, for your own safety and the consideration of our neighbors please keep your vehicles & belongings off of & away from this trail.
19. District VI reserves the right to remove, or have removed, any person(s) due to a violation of any of these rules.

### Hours of Operation for Tournaments/Events

May 1 through October 15	October 16 through April 30
<b>6:00am</b> – Gates open for Tournament/Event Officials & Vendors	<b>7:00am</b> – Gates open for Tournament/Event Officials & Vendors
<b>7:00am</b> – Gates open for Coaches and Participants	<b>8:00am</b> – Gates open for Coaches and Participants
<b>8:00am</b> – First games may begin**	<b>9:00am</b> – First games may begin**
<b>7:00pm</b> – Gates Close	<b>5:30pm</b> – Gates Close

**\*\*Designated beginning time for games may be delayed by the District VI site manager due to frost or other conditions.**

To all users of Cherry Island,

1. The Phone number is 486-4644 will be the number to call for info on Cherry Island, field availability due to weather. If a message is not posted call: Scott Hembree 916-256-9328, Cell

Thank you,  
Mark Lloret

**Vendor/User Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# CHERRY ISLAND SOCCER COMPLEX VENDOR APPLICATION/AGREEMENT

For Information contact Mark Lloret 916-752-2679 Cell [cherryislandco@gmail.com](mailto:cherryislandco@gmail.com)

Date of Application \_\_\_\_\_

Name of Vendor Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Website Address \_\_\_\_\_ E-mail \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of Event \_\_\_\_\_ Date(s) \_\_\_\_\_

List the Product(s) you will be selling/distributing (attach additional page if necessary):


## **FOR VENDORS CONTRACTING DIRECTLY WITH A C.Y.S.A. LEAGUE OR OTHER ORGANIZATION**

If contracting directly with a C.Y.S.A. league or other organization that has signed the Cherry Island Complex Rental Agreement, the terms of financial compensation from the vendor to the C.Y.S.A. league or other organization must be agreed upon by those parties.

**Licenses/Permits:** The vendor is responsible for providing all applicable business licenses, sales licenses and permits. (Including Health Department permits for food sales)

### **THE FOLLOWING ITEMS MUST BE INCLUDED IN THE COMPLETED APPLICATION/AGREEMENT PACKET:**

1. The completed Cherry Island Soccer Complex Vendor Application/Agreement form.
2. Three separate Certificates of Liability Insurance with a minimum general liability coverage of \$1,000,000 per occurrence and including coverage for "Participants Legal Liability" Certificate #1 must name California Youth Soccer Association, Inc: Certificate #2 must name Cherry Island Soccer Complex and Certificate #3 must name Sacramento County as Additional Insured

**SUBMIT THE COMPLETED VENDOR APPLICATION/AGREEMENT PACKET TO THE HOSTING LEAGUE OR OTHER ORGANIZATION< WHO WILL IN TURN SUBMIT THE INFORMATION TO DISTRICT VI FOR FINAL APPROVAL.**

I have read and agree to abide with the terms and conditions of the Cherry Island Soccer Complex Agreement as well as the specific rules that are listed (see Rules & Regulations form)

Vendor Name (print) \_\_\_\_\_

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

The vendor/company named above has been approved to sell the specific items listed above at the Cherry Island Soccer Complex facility in accordance with all the terms and conditions of this agreement. Failure to abide by any portion of the terms and/or conditions of this agreement shall be reason to void & nullify the agreement for any future dates

**District VI Facility Coordinator Signature \_\_\_\_\_ Date \_\_\_\_\_**

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Thank you,  
Mark Lloret 916-752-2679 Cell [cherryislandco@gmail.com](mailto:cherryislandco@gmail.com)

### **Location**

Cherry Island Soccer Complex is located at the corner of 28th and U. Streets in northwestern Sacramento County. Access is convenient from the major interstate highways:

#### **From westbound I-80:**

Exit at Antelope Avenue, turn right and proceed west on Antelope Ave, approximately 5 miles to 28th St. The entrance to Cherry Island is just ahead off U St. **Note that Antelope Ave becomes U Street at Watt Avenue.**

#### **From eastbound I-80:**

Exit at Watt Avenue, turn left and proceed north on Watt Avenue approximately 4 miles to U Street. Turn left and proceed 1 mile west to 28th St.

The entrance to Cherry Island is just ahead off U St.

#### **From northbound I-5:**

Proceed past downtown Sacramento and exit at eastbound I-80 (Not Business 80!) and follow the directions above.

#### **From southbound I-5:**

Proceed past Sacramento International Airport and exit at Ca Hwy 99 and 70, north. Take the first exit at Elkhorn Blvd, turn right, and proceed east on Elkhorn approximately 7.5 miles to 28th St. Turn left on 28th and proceed north about one mile to U St. Turn left on U St. and the entrance to Cherry Island will be just ahead on your right.