

DISTRICT VI METRO LEAGUE PAD PROCEDURES

2004

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The procedures outlined below apply *only* to red cards received in *Metro League games*. **They do not apply to red cards received in tournament games.** Red cards received in tournaments will first be heard by tournament committees and then sent to your District Commissioner. *Any inquiries regarding red cards received in tournaments should be directed to the office of the District VI Commissioner, Kathy Ayala.*

1. District VI Metro PAD procedures will at all times be in compliance with those procedures outlined in the Metro League Constitution, By-Laws, General Rules and Specific Rules, District VI Policy and Procedures, and the California Youth Soccer Association Protest and Appeals Manual.
2. Any and all game send off (red card) reports **must be submitted to the District VI Metro PAD Chair and must be mailed *within 24 hours* of the issuance of the red card.**
3. Procedures for conduct of all District VI PAD meetings are found in the General Rules of District VI Metro League, Rule 3:05, *Protests, Appeals and Disciplinary (PAD) Committee Hearing Procedures*, and Rule 3:06, *Appeal Policies and Hearing Procedures*. Under these rules, the following will be adhered to:
 1. *24 Hour Send Off Reports* must be **received by the PAD Chair no later than Tuesday of the week following the game in which the red card was issued.**
 2. During the League season, PAD Committee meetings will normally be held on Thursdays as necessary at a location determined by the PAD Chair.
 3. **Video tapes will not be allowed or reviewed and witnesses will not be called for interviews at these weekly PAD meetings.** However, *written statements from coaches, players, and league officials and, in some instances, observers will be reviewed by the PAD Committee* during the PAD Committee hearing process.
 4. Written documents which an interested party defined in A3@ above wishes to have considered by the PAD Committee must be submitted to the PAD Chair **no later than Tuesday of the week following the game in which the red card was issued.**
 5. Decisions of the PAD Committee will be sent in writing to your league representative as well as District officials. **You must contact your METRO League representative** for the PAD decision and any other appropriate follow up.
 6. Should a party wish to appeal a decision of the PAD Committee, that party must submit a **written appeal to the Metro League Administrator no later than seven (7) calendar days from the date of notice of decision.** The Metro League Administrator will then set up any appropriate hearing before the Metro League Board. All such appeals will be heard in accordance with Section 3:06 of the Metro League General Rules and rules outlined in the CYSA Protest and Appeals Manual.

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What Do I Need To Do When A Red Card Is Issued To Myself, A Coach, Or A Player?

1. Under our league rules, *each head coach is responsible for making sure that the proper player/coach pass is given to the referee*. In addition, the **home team** coach *must* make sure that the referee has the proper paperwork and knows to send that paperwork to the PAD Chair at the address listed on the reverse side of this form. *Make sure the referee knows that he or she is not to send that 24 hour report to their league referee coordinator. It must go to the Metro League PAD Chair.*
 2. If a referee does not send in the paperwork in a timely fashion, the **home team** may be held responsible for that failure and penalized in accordance with League Rules.
 3. When a red card is issued in a game, you should *immediately* contact your Metro League Representative and your age group coordinator so that they may effectively track the process for you.
 4. Coaches, players and bona fide witnesses may submit a written accounting of the circumstances surrounding the issuance of the red card to the PAD Chair.
 5. After the PAD Committee hears the matter, a written decision will be mailed to your Metro League Representative.
 6. **SERVING THE PENALTY:** Once it has been determined that a player or coach is to be suspended, that player or coach *may not* participate in any games for the duration of the suspension. *However, the suspended player or coach must present him or herself to the center referee before the start of each game, announce to the center referee that he or she has been suspended and is not eligible to participate in that game and have the center referee note on the game card and suspension report form that the player/coach did not participate in that particular game.*
- When the suspension report form has been completed, return the form to the PAD Chair, Larry Svetich, at the address on the front of this procedure.*
7. Teams that receive red cards *will be penalized in the standings*. Teams that receive two (2) red cards in a season *will be placed on probation*. Teams which receive more than two (2) red cards in a season will be reviewed for further disciplinary action up to and including suspension of the entire team from District VI Metro League and District Cup play.